CLEMLEDDY
DESIGN · BUILD · REMODEL

Carpenter Job Application

Date of Application

MONTH	DAY	YEAR

A. PERSONAL INFORMATION

LAST NAME	FIRST	MIDDLE	HOME PHONE ( )
STREET ADDRESS/P.O. BOX	APT NUMBER		CELL PHONE
CITY	STATE	ZIP	E-MAIL ADDRESS

B. EMPLOYMENT OBJECTIVE

POSITION DESIRED	WAGE DESIRED per hour
	TYPE OF EMPLOYMENT DESIRED ☐ FULL TIME ☐ PART TIME

C. GENERAL INFORMATION

ARE YOU UNDER 18 YEARS OF AGE?

☐NO ☐YES IF YES, A WORK PERMIT OR OTHER PROOF OF ELIGIBILITY TO WORK WILL BE REQUIRED AT TIME OF HIRE

IF HIRED, CAN YOU PROVIDE PROOF THAT YOU ARE ELIGIBLE TO WORK IN THE UNITED STATES? ☐ NO ☐ YES

DO YOU HAVE A VALID DRIVER'S LICENSE ☐ NO ☐ YES IF YOU DO NOT HAVE A DRIVER'S LICENSE: STATE OF PA I.D. #	IF JOB INVOLVES DRIVING: DRIVER'S LICENSE NUMBER
	EXPIRATION DATE:
	STATE:

HAVE YOU EVER BEEN ***CONVICTED*** OF A CRIME OTHER THAN A MINOR TRAFFIC VIOLATION?

☐ NO ☐ YES IF YES, GIVE DATES AND CIRCUMSTANCES ON A SEPARATE SHEET OF PAPER.

A CONVICTION WILL NOT NECESSARILY DISQUALIFY YOU FOR EMPLOYMENT.

D. PROFESSIONAL REFERENCES

1. NAME	ADDRESS	CITY/STATE/ZIP	PHONE/EMAIL	RELATIONSHIP TO YOU
2. NAME	ADDRESS	CITY/STATE/ZIP	PHONE/EMAIL	RELATIONSHIP TO YOU
3. NAME	ADDRESS	CITY/STATE/ZIP	PHONE/EMAIL	RELATIONSHIP TO YOU

E. EMPLOYMENT INFORMATION

<u>DO NOT ATTACH A RESUME IN PLACE OF COMPLETING THIS FORM</u>

LIST YOUR PREVIOUS JOB BEGINNING WITH THE MOST RECENT EMPLOYMENT FIRST.

INCLUDE MILITARY SERVICE AND PERIODS OF UNEMPLOYMENT.

COMPANY			DATES FROM:	TO:		IF STILL EMPLOYED MAY WE CONTACT? ☐ YES ☐ NO
STREET			STARTING SALARY BASE RATE	$ PER	☐ HOUR ☐ YEAR	REASON FOR LEAVING
CITY	STATE	ZIP	SUPERVISOR (NAME & JOB TITLE)			
PHONE ( )						
JOB TITLE & DUTIES						

COMPANY			DATES FROM:	TO:		IF STILL EMPLOYED MAY WE CONTACT? ☐ YES ☐ NO
STREET			STARTING SALARY BASE RATE	$ PER	☐ HOUR ☐ YEAR	REASON FOR LEAVING
CITY	STATE	ZIP	SUPERVISOR (NAME & JOB TITLE)			
PHONE ( )						
JOB TITLE & DUTIES						

COMPANY			DATES FROM:	TO:		IF STILL EMPLOYED MAY WE CONTACT? ☐ YES ☐ NO
STREET			STARTING SALARY BASE RATE	$ PER	☐ HOUR ☐ YEAR	REASON FOR LEAVING
CITY	STATE	ZIP	SUPERVISOR (NAME & JOB TITLE)			
PHONE ( )						
JOB TITLE & DUTIES						

F. EDUCATION AND TRAINING INFORMATION

	NAME & LOCATION OF SCHOOL	MAJOR FIELD	DID YOU GRADUATE	LAST YEAR COMPLETED	DIPLOMA/DEGREE
HIGH SCHOOL			☐ YES ☐ NO	1 2 3 4 ☐ ☐ ☐ ☐	IF PENDING DATE:
UNDERGRADUATE COLLEGE(S)			☐ YES ☐ NO	1 2 3 4 ☐ ☐ ☐ ☐	IF PENDING DATE:
			☐ YES ☐ NO	1 2 3 4 ☐ ☐ ☐ ☐	IF PENDING DATE:
GRADUATE SCHOOL			☐ YES ☐ NO	1 2 3 4 ☐ ☐ ☐ ☐	IF PENDING DATE:
OTHER SCHOOLS (TRADE, ETC.)			☐ YES ☐ NO	1 2 3 4 ☐ ☐ ☐ ☐	IF PENDING DATE:
LICENSES	**TYPE**	**STATE ISSUED**	**DATE ISSUED**		**DATE EXPIRES**

G. CERTIFICATION AND AGREEMENT

Clemleddy Construction is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Clemleddy Construction to verify their accuracy and to obtain reference information on my work performance. I hereby release Clemleddy Construction from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that Clemleddy Construction may require drug & alcohol testing as part of the hiring process or during employment, in line with all applicable laws. By submitting this application, I agree to complete any required testing and understand that a positive result, refusal to test, or tampering with a test may disqualify me from employment or lead to termination.

I further authorize Clemleddy Construction to conduct a criminal background check and any other job-related screenings allowed by law. I understand that any job offer may be contingent on the results of these screenings, and that Clemleddy Construction will follow all legal requirements, including providing any necessary notices before taking action based on background and screening information.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.

SIGNATURE _____ **DATE** _____

Skills (circle *only* your *3* best skills)

Framing	Interior Trim	Wood Siding	Concrete Forming	
Cabinetry	Drywall	Roofing Shingles	Painting	Tile

Experience (circle *all* types of jobs you have worked on)

New production housing	Residential remodeling	
New commercial buildings	Commercial Remodeling	Insurance restoration

Tools (circle all that you have)

Leather Nail Apron	Framing Hammer	Trim Hammer	Circular Saw
4-ft. Level	Framing Square	Chalk Box	Stocked Tool Box
Reciprocating Saw	Cords		

Declarations

1. Is anything preventing you from starting immediately? □ Yes □ No
2. Is there a limit on the hours or days you can work? □ Yes □ No
3. Have you used illegal drugs in the last two years? □ Yes □ No
4. Have you had any felony convictions in the past seven years? □ Yes □ No
5. Have you ever been dismissed or forced to resign from employment? □ Yes □ No

If you answered "Yes" to any of the above, please explain.